

**WILTSHIRE
MUSIC
CENTRE**
BRADFORD ON AVON

WILTSHIRE
Live MUSIC
CENTRE

**EVENT TECHNICIAN
(FREELANCE)
RECRUITMENT PACK**

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WELCOME

We're delighted that you're interested in the Event Technician (Freelance) role here at Wiltshire Music Centre (WMC).

It is an exciting time. The leadership team has been recently reinvigorated with our appointment as Artistic and Executive Directors.

We are working together with the skilled team to create a new vision for the Centre, where our music, Creative Learning and Community programmes are supercharged: exciting, relevant and reflecting the needs of our communities, artists and audiences.

Our space is unique: we are a 300 seated concert hall in Bradford on Avon in the heart of rural Wiltshire and since we opened in 1997, we've built an enviable reputation as a professional concert hall of exceptional quality, rooted in community participation and involvement.

Our cross-genre music programme runs from classical to jazz, folk and contemporary music, with artists like the Doric String Quartet and the Orchestra of the Age of Enlightenment having close relationships with the Centre. Learning and music creation happens in every space - music-making opportunities for exceptional young musicians, community groups and our group for disabled young adults brings our space to life every week.

WMC will be changing and growing quickly over the next few years - with exciting developments, new music and artistic changes meaning this is an exciting time to join the organisation for someone who is interested in working somewhere fast, dynamic and creative.

We hope that you share our passion for music and music-making. Music, and the arts, are essential - and we want to ensure we're at the heart of our communities for years to come.

We look forward to hearing from you.

Sarah Robertson and Daniel Clark

Executive Director and Artistic Director



THE ROLE: EVENT TECHNICIAN

ROLE SUMMARY

We're offering an opportunity to join our small and vibrant team as a Freelance Event Technician.

The Event Technician is essential to delivering outstanding event experiences for visiting artists, internal projects, and patrons by providing high-quality technical services.

You will be responsible for ensuring the safe, efficient, and high-quality technical delivery of WMC events, working collaboratively as part of a team and independently when required.

During live shows, the tech team are responsible for operating all technical systems, so a good

understanding of all of these elements is preferable, although training will be provided.

This post requires a resourceful and self-sufficient individual with a confident communication style with the ability to communicate effectively. This role will require weekend and evening work.

This is a unique opportunity for someone with an interest in working in a tech team in a growing first-rate arts organisation deeply rooted in the local community.

PERSON REQUIREMENTS

- ✓ Proven experience in a technical position
- ✓ Clear understanding of health & safety
- ✓ Physical ability to lift and move equipment
- ✓ Strong problem-solving skills
- ✓ Ability to take initiative
- ✓ Ability to remain calm under pressure
- ✓ Excellent communication skills
- ✓ Reliable and punctual
- ✓ General IT proficiency



THE ROLE (CONTINUED)

IDEAL SKILL SET

✓ **Live sound**

FOH, monitoring, set up and pack down of sound equipment.
Allen & Heath mixing desks.
Industry standard stage equipment.

✓ **Event lighting**

Setting up of event lighting incl. using the lighting desk.
Chamsys desk, Chauvet moving heads.

✓ **Cinema event**

Running live cinema events, linking up laptops to projection.
Christie Solaria One projector, Icescrypt satellite receiver, Oppo DVD player.

✓ **Rigging**

Working on gantries, ladders and telescopic lift.
IPAF certificate preferable on a Genie lift.

✓ **Routing**

Data, 15A and digital routing.
Dante for audio.

✓ **Fixed systems management**

Lighting presets, wireless mics, PA.
ETC Echo lighting system, Sennheiser wireless, LAB Gruppen amps.

✓ **Audio recording**

Ambient & multitrack.
Logic Pro, protocols.

✓ **Video**

Live capture, PTZ cameras & video editing.
Vmix, Birddog cameras, Final cut pro.



POSITION DETAILS

PAY

£15 to £19 per hour depending on skill set

CONTRACT

Freelance

WORKING HOURS

Varied.
Evening and weekends

LOCATION

Venue Based

REPORTING TO

Technical Manager



HOW TO APPLY & TIMELINE

Please send your CV and an accompanying cover letter (max. 2 pages) which outlines why you are interested and suitable for this role to recruitment@wiltshiremusic.org.uk. Please include details of x 2 referees. For an informal chat about the role, please contact Tim Walker, Technical Manager tim.walker@wiltshiremusic.org.uk

As an equal opportunities' employer, WMC is committed to the equal treatment of all current and prospective employees and does not condone discrimination on the basis of age, disability, sex, sexual orientation, pregnancy and maternity, race or ethnicity, religion or belief, gender identity, or marriage and civil partnership. We aspire to have a diverse and inclusive workplace and strongly encourage suitably qualified applicants from a wide range of backgrounds to apply and join WMC.

CLOSING DATE FOR APPLICATIONS

9am, Monday 2nd February 2026

Please note we'll begin reviewing applications right away so we encourage you to apply early.

INTERVIEWS

W/C 9th February 2026

In person interview and skills test



